

Kentucky Board of Social Work
Monthly Board Meeting
November 17th, 2025

Board Members Present:

Hank Cecil, LCSW
Cowann Owens, LCSW
Genesis Kilgore-Bowling, CSW
Laura Guffey, LSW
Sydney Whitaker, LCSW
Whitney Cassity-Caywood, LCSW

Staff Present:

Marc Kelly, Executive Director
Vanessa Jones, Executive Assistant
Mike Nickles, Board Attorney
Mark Brengelman, Board Attorney

Call to Order

Hank Cecil called the meeting to order at 11:30 a.m. ET.

Board Minutes:

October 13, 2025, minutes – a motion was made by Laura Guffey and seconded by Whitney Cassity-Caywood to approve the October minutes for the October 13th meeting. Motion carried by unanimous voice vote.

Operations Report – October 2025:

Marc Kelly, Executive Director, reported the following for the operations report:

Applications-183

LSW licenses-7

CSW Licenses-66

LCSW Licenses-106

Temporary permits-3 clinical and 1 non-clinical

Supervision contracts- 92 approved 0 deferred

CEU providers and sponsors – 4 approved

Total number of active licenses – 8,465

Whitney Cassity-Caywood made a motion to accept the Operations report. Cowann Owens seconded. Motion carried by unanimous voice vote.

Marc reminded all that the exam prep workshop is scheduled for January 9 and 10, 2026 and registrations are open on the board website. Hank Cecil shared that the survey was sent to persons from the June 2025 workshop and 6 took the exam and passed. All stated it was very helpful.

Hank stated transitioning to the new licensing system continues and staff is working with Tyler and IT to resolve the issues. Staff is working to change any expired statuses that are not expired. Tyler Technology is committed to fix the system that was purchased.

Financial Report – October 2025:

Whitney Cassity-Caywood reported board expenditures and revenues for the month of October 2025 – October income: \$37,025.00; October expenses: \$49,951.08; October fund balance: \$673,472.75.

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Board Members Travel and Per Diem:

Board members per diem and travel for today's (11/17/25) meeting. Motion from the committee to approve per diem and travel for today's meeting. Motion carried by unanimous voice vote.

Chair, Hank Cecil, travel to the legislative meeting in Lexington – committee made the motion. Motion carried by unanimous voice vote.

Committees

Application Committee

Laura Guffey, LSW and Genesia Kilgore-Bowling, CSW

Applicant 1 – The committee recommends that this applicant's application be deferred until the next meeting due to needing more information. Motion to defer carried by unanimous voice vote.

Complaint Committee

Whitney Cassity-Caywood, LCSW

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-78** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to refer **Complaint Nos. 25-84** to the Board investigator for investigation. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to refer **Complaint Nos. 25-93 and 25-108** to the Board investigator for investigation. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to refer **Complaint Nos. 25-94** to the Board investigator for investigation. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-95** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-101** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to refer **Complaint Nos. 25-102** to the Board investigator for investigation. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-103** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-104** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made to issue a Board initiated complaint due to it appearing that social worker has been practicing without a license; the wallet card appears altered. The temporary license expired in May 2025, but the card shows May 2026. Motion carried by unanimous voice vote.

Kentucky Board of Social Work
Monthly Board Meeting
November 17th, 2025

Old Business

ASWB updates- Hank Cecil reported.

Hank shared he and Whitney Cassity-Caywood attended the Delegate Assembly meeting in Indiana. Whitney shared it went great. She encouraged all to attend when they can so they can network and share information with other states. Hank stated attendees can also attend the business meeting and the board member exchange meeting.

Whitney Cassity-Caywood shared that ASWB is looking for writers for the exam. The position is a paid position so if anyone is interested, she encourages them to apply.

Compact Licensing updates- Hank Cecil reported.

Hank shared about the Commission meeting on Nov 5, the day before the ASWB meeting. The Commission adopted one rule that will be discussed under the regulation section. He stated they adopted a draft budget for July 1 to June 30 (FY26). ASWB will be funding the compact. Discussion about the data set rules and how notification of adverse actions by states was held.

Hank shared that South Carolina passed a compact law but due to the changes SC cannot participate in the Commission until it is amended. Commission interim counsel will work with SC for these amendments.

The compact is looking at name and a logo, so it is recognizable. The discussion is about Social Workers Interstate Compact or SWIC.

Hank shared he did send a survey of interest to all KY social workers and received 1,171 responses showing support for having it. It showed they would like it a 3 year renewal like current licenses.

IT Updates - Hank Cecil reported.

Hank stated shared that the next phase will include the supervised experience documentation forms.

Marc Kelly shared that the supervision contracts are coming via the new system and reminded all save a copy. A copy is retained at the board office.

Regulations update – Hank Cecil reported.

The next three regulations for review:

1. 201 KAR 23:120 Equivalency – Hank shared the potential changes. Discussion was held. All agreed. Hank made motion to adopt this regulation as written. Genesis Kilgore-Bowling seconded. Motion carried by unanimous voice vote.
2. 201 KAR 23:140 Per diem – Hank shared the current regulation with the current per diem is \$100 but it is capped by KY statute at \$125. Genesis Kilgore-Bowling shared that we could possibly increase it due to cost of living going up since 2007. Whitney Cassity-Caywood stated it also gets taxed. Discussion held. All agreed to change to \$125. Genesis Kilgore-Bowling made a motion to change the per diem amount to \$125. Cowann Owens seconded. Motion carried by unanimous voice vote.
3. 201 KAR 23:012 Chapter 4 – Rule on Ex-Officio member – Hank shared this is related to the social work compact. He asked all to review to see if they had questions. Whitney Cassity-Caywood made a motion to adopt the chapter 4 regulation as written. Cowann Owens seconded. Motion carried by unanimous voice vote.

2026 Legislation- Hank Cecil reported.

Kentucky Board of Social Work
Monthly Board Meeting
November 17th, 2025

Hank shared the updated draft that has a few changes to it. He shared the proposal and compromise for the provisional license section. Discussion held. Sydney Whitaker stated it satisfies all parties and protects social workers and the public. She stated she likes it and is for it. Hank Cecil thanked all for their comments and questions. Marc Kelly stated we are weighing in with the regulation on supervision. He said the regulation is the boards guideline and feels it will help aide things.

Hank shared that the board had an ad hoc committee in 2024 with a student representative but the student left. He shared two statements form students in a current practicum endorsing the legislative intent of allowing limited clinical work during a practicum. Genesia Kilgore-Bowling stated University of Pikeville students are in support of it and felt it would give them more opportunities to engage with clients and learn more before graduation.

Hank asked for amotion to adopt the compromise. Genesia Kilgore-Bowling made a motion to accept it as written. Sydney Whitaker seconded. Motion carried by unanimous voice vote.

2026 Board Meeting Dates Hank reported.

Hank shared a draft of potential 2026 board meeting dates. The dates included both the 2nd Monday and 3rd Monday of each month. He shared that the Board retreat days are in February due to board member conflicts in March. Discussion was held and meeting dates adopted.

New Business

Application Hearing Hank reported.

Hank stated we have an applicant that was denied and they have requested a hearing to review again. Mark Brengelman stated a hearing officer will have to be engaged for one of the next board meeting dates to get the hearing scheduled. Mark Brengelman was tasked with doing this.

Announcements


Guests attended and shared their thoughts on provisional permits and asked questions about how it would work; what the expectations of the student and employer would be; and having appropriate supervision.

Hank Cecil shared he received an email from NASW that they will have dual Executive Directors, and the KY Chapter will no longer have their own Executive Director, KY will combine with the Ohio Chapter. He stated he is unsure how that will affect members in the chapter.

Adjournment – Genesia Kilgore-Bowling made a motion to adjourn the meeting at 12:48 pm. Seconded by Whitney Cassity-Caywood. Motion carried by unanimous voice vote. Meeting adjourned.

Next meeting: Monday, December 8th, 2025, at 10:30 am CT/11:30 am ET at the Board office, 125 Holmes Street, Suite 310, Frankfort, KY 40601.

Respectfully submitted,


Board Secretary *Chair*

Board Approved Date: 12/8/2025